

MASSIE TOWNSHIP BOARD OF TRUSTEES
Minutes of the Regular Meeting of
December 30, 2019

The Massie Township Board of Trustees met for regular session at the Massie Township Government Center, 10 N. Harveysburg Road, Harveysburg, Ohio 45032. The meeting was called to order at 6:30 PM by President Dave Crisenbery. Present were: Vice-President Mark Dawson, Trustee Darrell McKinney, and Mary Wilkie, Fiscal Officer.

Crisenbery led the Pledge of Allegiance.

The purpose of this meeting is to continue the Regular Meeting on December 3, 2019 meeting and further discuss any and all issues at that meeting. This meeting will also include end-of-year business and approve temporary appropriations and PO's and BC's for fiscal year 2020.

The Trustees reviewed the minutes of the Board of Trustees Regular Meeting on December 3, 2019. Crisenbery made a motion to approve the minutes. Dawson seconded the motion. Vote: Crisenbery-Yea, Dawson-Yea, McKinney-Abstain. Motion passed.

There were no visitor's or public statements for tonight's meeting.

Road Department- Todd Fairchild was present.

Todd called Zimmer for quote to rent the bushwhacker for trees. He would like to get it done by the end of February.

Chief Fugate helped with tree removal from the roadways this morning due to the high winds.

The Trustees discussed the request to the WC Engineer for any roads needing paved or chip-sealed. We should be getting the State Issue II grant this year to combine with Chester Township to pave Brooks-Carroll Road. All other roads have been done recently. We will not request any joint bids with the WC Engineer.

The Board discussed with Todd what type of road truck he would like the Board to look into purchasing for 2020. They discussed road truck options. Todd would like to stay with a mainly 4-wheel drive, heated windshield wipers. The Trustees would like a crew cab as well to store small tools while on the job.

Zoning – no one present for tonight's meeting.

Massie Township Volunteer Fire Department-Chief Don Fugate reported:

We received the two radios from Warren County Telecomm for the road truck and backhoe for the Road Department for communication.

Nikki McKinney has passed her State test for EMT. A request for her expense reimbursement of \$1550 is tonight's bills.

Chester Township has raised their fee for contract runs from \$365 to \$400. They have given their employees a raise and are passing on the cost.

The Trustees discussed the quarterly expense reimbursement per fiscal quarter versus the annual honorarium and expense reimbursement in December. The Board would need to appropriate approximately \$2500 for the year but the requirements the Chief has proposed might make it a wash for those not following the requirements.

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Chief Fugate addressed the quotes for the SBCA Fill stations. He would like to appropriate \$31,000 for the 2020 budget with \$19,500 coming from the Loeb Grant. McKinney asked what they do now. Chief Fugate said the purchase is mostly for convenience. McKinney asked if we could get a quote from Chester Township to continue the fills as well as Wayne Township since they are both five minutes away.

Trustees-Old Business:

All of the Trustees have looked at the proposed Annexation Agreement from Warren County Prosecutor Bruce McGary. The Trustees agreed that they thought it was a fair agreement for both parties and will vote at the January meeting when Mayor Dick Verga will be in attendance. Crisenbery stated that the tornado siren pole is not owned by DP&L so they will not fix it. Clayton Worden will fix the pole in the spring by adding an extension wire. The cost should be approximately \$200. Chief Fugate stated that Ron Mitchell will try to get the telephone system switched soon next year.

Trustees-New Business:

The Trustees discussed employee raises for 2020. After discussion, McKinney made a motion for Todd Fairchild's pay to increase \$50 for \$800 a month. Crisenbery seconded the motion. Vote: Crisenbery-Yea, Dawson-Yea, McKinney-Yea. Motion passed. The Fire Chief's position will get a raise next year customary as stated by the Board that they alternate years for raises.

R12-30-2019-01: Crisenbery made a motion, seconded by Dawson for the Trustees to be paid the maximum as allowed by law according to the ORC and as done in the past. Vote: Crisenbery-Yea, Dawson-Yea, McKinney-Yea. Motion passed.

R12-30-2019-02: Crisenbery made a motion, seconded by Dawson for the Trustees to be paid from Road Funds as well as the General Fund as they are each assigned roads and are responsible for said roads. Vote: Crisenbery-Yea, Dawson-Yea, McKinney-Yea. Motion passed.

R12-30-2019-03: The Trustees discussed 2020 Temporary Appropriations. They want to include funds for the State Issue II Grant match, the purchase of a new Road Dept. plow truck, and the finishing of the Road Dept. barn. After discussion, Crisenbery made a motion, seconded by Dawson to approve the following 2020 Temporary Appropriations:

General Fund	\$70,000 (Personal Services \$39,218, Other \$30,782)
Motor Vehicle License Tax Fund	\$15,000 (Other)
Gasoline Tax	\$165,000 (Personal Services \$29,525, Other \$135,475)
Road and Bridge	\$100,000 (Personal Services \$12,095, Other \$87,905)
Fire District	\$131,000 (Personal Services \$21,850, Other \$109,150)

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Permissive Motor Vehicle Tax Fund	\$40,000 (Other)
Ambulance and Emergency Vehicle Fund	<u>\$15,000 (Other)</u>
Total All Funds	\$536,000

Vote: Crisenbery-Yea, Dawson-Vote: McKinney-Yea. Motion passed.

Crisenberg made a motion to approve PO's for normal Township business for FY 2020. McKinney seconded the motion. Vote: Crisenbery-Yea, Dawson-Yea, McKinney-Yea. Motion passed.

After discussion, Dawson made a motion, seconded by McKinney that the maximum amount for a BC is to be \$5000 for 2020. Vote: Crisenbery-Yes, Dawson-Yes, McKinney-Yea, Motion passed.

Correspondence and Announcements:

The Volunteer Firefighter's Dependents Fund was discussed. Appointments to the Board were made. Other correspondence was various Christmas cards and vendors.

Fiscal Officer Reports

Crisenberg made a motion, seconded by Dawson to approve the warrants. Vote: Crisenbery-Yea, Dawson-Yea, McKinney-Yea. Motion passed.

As there was no other business to come before the Trustees at this time, a motion was made by Crisenbery to adjourn the meeting at 7:47 PM. Dawson seconded the motion. Vote: Crisenbery-Yea, Dawson-Yea, McKinney-Yea. Motion passed.

ATTEST:

Mary Wilkie, Fiscal Officer

TRUSTEES:

Payment Listing

12/4/2019 to 12/30/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
77-2019	12/16/2019	12/16/2019	CH	OPERS	\$1,087.40	O
85-2019	12/30/2019	12/30/2019	CH	Ohio Bureau of Workers Compensation	\$229.82	O
12610	12/20/2019	12/20/2019	PR	DAVID L CRISENBERY	\$827.89	O
12611	12/20/2019	12/20/2019	PR	MARK D DAWSON	\$827.89	O
12612	12/20/2019	12/20/2019	PR	DARRELL L MCKINNEY	\$766.14	O
12613	12/20/2019	12/20/2019	PR	MARY A. WILKIE	\$703.10	O
12614	12/20/2019	12/20/2019	AW	WARREN COUNTY ENGINEER	\$3,570.00	O
12615	12/20/2019	12/20/2019	AW	WARREN COUNTY TELECOMM DEPT	\$360.00	O
12616	12/20/2019	12/20/2019	AW	WARREN COUNTY WATER AND SEWER	\$60.60	O
12617	12/20/2019	12/20/2019	AW	AIRGAS USA LLC	\$109.45	O
12618	12/20/2019	12/20/2019	AW	DAYTON POWER & LIGHT	\$343.80	O
12619	12/20/2019	12/20/2019	AW	CHESTER TOWNSHIP	\$1,825.00	O
12622	12/29/2019	12/29/2019	AW	ERIC ALEXANDER	\$260.00	O
12623	12/30/2019	12/30/2019	AW	AARON JONES TRUCKING, LTD	\$231.00	V
12623	12/30/2019	12/30/2019	AW	AARON JONES TRUCKING, LTD	-\$231.00	V
12624	12/30/2019	12/30/2019	AW	WARREN COUNTY RECORDER	\$50.00	V
12624	12/30/2019	12/30/2019	AW	WARREN COUNTY RECORDER	-\$50.00	V
12625	12/30/2019	12/30/2019	AW	AARON JONES TRUCKING, LTD	\$231.00	O
12626	12/30/2019	12/30/2019	AW	WARREN COUNTY RECORDER	\$50.00	O
12627	12/30/2019	12/30/2019	AW	EMSAR MEDICAL REPAIR	\$822.46	O
12628	12/30/2019	12/30/2019	AW	WAYNESVILLE URGENT CARE	\$105.00	O
12629	12/30/2019	12/30/2019	AW	FERRELL GAS	\$1,199.95	O
12630	12/30/2019	12/30/2019	AW	SHELL GAS STATION	\$504.45	O
12631	12/30/2019	12/30/2019	AW	LCNB CARD MEMBER SERVICE	\$111.00	V
12631	12/30/2019	12/30/2019	AW	LCNB CARD MEMBER SERVICE	-\$111.00	V
12632	12/30/2019	12/30/2019	AW	LCNB CARD MEMBER SERVICE	\$135.32	V
12632	12/30/2019	12/30/2019	AW	LCNB CARD MEMBER SERVICE	-\$135.32	V
12633	12/30/2019	12/30/2019	AW	LCNB CARD MEMBER SERVICE	\$111.00	O
12634	12/30/2019	12/30/2019	AW	LCNB CARD MEMBER SERVICE	\$135.32	O
12635	12/30/2019	12/30/2019	AW	NIKKI MCKINNEY	\$1,550.00	O
12636	12/30/2019	12/30/2019	AW	VFIS	\$200.00	O
12637	12/30/2019	12/30/2019	AW	WARREN COUNTY FIRE CHIEF'S ASSOCIA	\$100.00	O
12638	12/30/2019	12/30/2019	AW	CHESTER TOWNSHIP	\$365.00	O
Total Payments:					\$16,345.27	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$16,345.27	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

