

MASSIE TOWNSHIP BOARD OF TRUSTEES
Minutes of the Regular Meeting of
February 5, 2019

The Massie Township Board of Trustees met for Regular Session at the Massie Township Government Center, 10 N. Harveysburg Road, Harveysburg, Ohio 45032. The meeting was called to order at 6:30 PM by President David Crisenbery. Present were: Vice-President Mark Dawson and Mary Wilkie, Fiscal Officer. Trustee Darrell McKinney was absent.

Crisenbery led the Pledge of Allegiance.

Dawson made a motion to approve the minutes of the Board of Trustees Regular Meeting of January. Crisenbery seconded the motion. Vote: McKinney-Yea, Crisenbery- Yea, Dawson-Yea. Motion passed.

Visitors/Public:

Harveysburg Mayor Dick Verga stated he would like a Trustee to be designated to be a part of a committee to for a Cooperative Economic Development Agreement for the ten acres that has been in discussion of annexation by the Village. The Trustees stated that McKinney would most likely be the best Trustee as the designee. The Mayor continued with discussion of Hurricane Ice of ten years ago. The Village is planning to use the Harveysburg gym as an emergency shelter for such incidents. They are applying for a grant for a generator and would like to add Massie Township as a participant to the grant. Crisenbery made a motion, seconded by Dawson to agree to a participant named in the grant. Vote: Crisenbery-Yea, Dawson-Yea. Motion passed.

Road Department- Todd Fairchild was present for tonight's meeting.

The roof needs sealed and painted to address the leaks in the building. He will get some quotes for the work.

Dawson talked to Todd about what features he would like for the next road department truck. A couple of the items were a heated windshield and brighter lights. Dawson would like to get the specifications together for the State bid and budget the purchase for next year.

We got a letter from Warren County Water and Sewer Department that we are required to install a backflow device. Todd will call Pete the Plumber. The device is required to be inspected every six months.

Zoning-Board member Paul Gordon was present:

Paul Gordon of the Zoning Commission reported that he and Zoning Inspector Bill Wallace met with Bob Ware of the Warren County Regional Planning Commission (WCRPC). The Zoning Book needs a comprehensive study to be updated through a committee. The WCRPC will charge \$5000 for the study. Crisenbery volunteered to be the Trustee designee for the committee but will call Bob Ware about the necessity since the Zoning Book was just updated and also about the \$5000 charge.

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Massie Township Volunteer Fire Department-Chief Don Fugate reported:

There is a problem with 911 emergency phone number. It has not been working.

The Department has responded to 15 runs since the last month.

The Chief had to drop out of the EMT class. He will be paying the bill.

Applicant Curtis Weaver's BCI showed a felony conviction for theft and is gone.

Kyle Goodpaster resigned for personal reasons.

Aaron Heid enrolled in EMT class. After discussion, Crisenbery made a motion, seconded by Dawson to approve reimbursement to Aaron Heid for the class upon successful completion and certification. Vote: Crisenbery-Yea, Dawson-Yea. Motion passed.

The Department has gear for 40 Firefighters. The Chief requested to increase our number to 45 since we do have a few members who are EMS only. We are presently staffed at 31 members with a goal of 35 members. Dawson stated he would like to wait and revisit the request when we have 35 members.

Rob Camp and Hank Gibson have been promoted to Lieutenant. Gibson has 18 years of experience and will be taking over our training.

The State Fire Marshall Training reimbursement grant is due February 28th.

The State EMS grant is due April 1st.

The touch screen on Tanker 28 has been repaired. He reviewed the correspondence received from Midwest Fire.

Squad 28 had a major oil leak and damaged inlet tube. It has been repaired by Ironwill at the cost of \$643.65. The oil cooler needs fixed. The estimate from Ironwill is \$816.76. After discussion, Crisenbery made a motion, seconded by Dawson to approve the repair. Vote: Crisenbery-Yea, Dawson-Yea. Motion passed.

Squad 29 was stalling. The computer interface, ICP sensor and valve cover with wiring harness all needed repaired by Ironwill. The cost was \$1709.76.

The Chief would like to replace the Active 911 program with "I am responding" program used by Wayne Township. This program provides scheduling and also provides many options to streamline daily and special event operations. The Trustees reviewed the purchase options. After discussion, Crisenbery made a motion, seconded by Dawson to approve a Purchase Order for a 5-year contract for a one time set up of \$50 and an annual fee of \$600.00 Vote: Crisenbery-Yea, Dawson-Yea. Motion passed.

The Polar Plunge is Saturday, February 16th from 11:00 am to 4:00 pm. The Polar Plunge event will also be honoring the late Larry Cornett of Clearcreek Township.

March 30th there will be a CPR training and Department Banquet from 2:00 pm – 5:30 pm.

Saturday, April 20th we will host a Pancake Breakfast followed by the Easter Egg Hunt. The event is scheduled from 9:30 am to 11:30 am.

The Boat Time Trials at Wellman Landing are scheduled for Saturday and Sunday, April 27th and April 28th from 9:00 am to 5:00 pm.

The Chief complimented the Road Departments for all of Warren County. The Members that come in to volunteer from out-of- County claimed that Warren County, including Township and Village, had the best roads during our recent inclement weather days.

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TRUSTEES-Old Business:

Crisenberg reported that Clay Werden has promised to have the tornado sirens by Tuesday or Wednesday of next week. He will have it reprogrammed by Warren County Emergency Department.

A Resolution for the road work that Massie Township will be bidding through Warren County Engineer's office will need to be approved at the next Regular Trustees meeting.

TRUSTEES-New Business:

R02-05-2019-01: Wilkie presented a Credit Card Policy as now required by ORC 9.21. After review, Crisenbery made a motion for the Adoption of the Credit Card Policy of Massie Township, Warren County. Dawson seconded the motion. Vote: Crisenbery-Yea, Dawson-Yea. Motion passed.

Dawson shared that he shared a contact, Choice One Engineer Funding Specialist, to the Harveysburg Village Administrator for grants for the storm sewers through the Corp of Engineers.

Correspondence and Announcements: Bricker and Eickler; Warren County Soil and Water Department; various vendors.

An annual invoice for a donation to the Warren County Drug Task Force was received. It is based on the population of the Township. The invoice was incorrect based population. After discussion, Crisenbery made a motion to pay \$595.00 which is the same as last year's payment. The motion died due to lack of a second.

Fiscal Officer Reports:

R02-05-2019-02: Wilkie explained to the Trustees that after discussion with UAN, the repayment advance to the General Fund in December should not be done as presented in R12-04-2018-02. After discussion, Crisenbery made a motion, seconded by Dawson, to rescind R12-04-2018-02 and replace it as corrected in this resolution "A Resolution to Repay the General Fund, the Advance to the Fire District Fund of \$39,708.75, and to Approve a Transfer to the Fire District Fund of \$12,057.94 from the General Fund. Vote: Crisenbery-Yea, Dawson-Yea. Motion passed.

Dawson made a motion, seconded by Crisenbery to approve the warrants. Vote: Crisenbery-Yea, Dawson-Yea. Motion passed.

Crisenberg made a motion, seconded by Dawson to approve the financial report. Vote: Crisenbery-Yea, Dawson-Yea. Motion passed.

Wilkie discussed with the Trustees that the newly adopted Amendment to the Massie Township Zoning Code needs to be filed at the Warren County Recorder's office. The cost is \$20.

Payment Listing

1/3/2019 to 2/5/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
3-2019	01/19/2019	01/19/2019	CH	OHIO TREASURER OF STATE	\$42.00	V
3-2019	02/05/2019	02/05/2019	CH	OHIO TREASURER OF STATE	-\$42.00	V
4-2019	01/19/2019	01/19/2019	CH	LCNB	\$27.00	V
4-2019	02/05/2019	02/05/2019	CH	LCNB	-\$27.00	V
6-2019	02/04/2019	02/04/2019	EW	OHIO TREASURER OF STATE	\$262.38	O
7-2019	02/04/2019	02/04/2019	EW	US TREASURY	\$998.24	O
8-2019	02/04/2019	02/04/2019	EW	OPERS	\$1,234.87	O
9-2019	02/05/2019	02/05/2019	CH	LCNB	\$0.27	O
10-2019	02/05/2019	02/05/2019	CH	OHIO TREASURER OF STATE	\$0.42	O
12306	01/16/2019	01/16/2019	AW	ASHI & EMS REMITTANCE	\$678.75	O
12307	01/16/2019	01/16/2019	AW	DAYTON POWER & LIGHT	\$72.21	O
12308	01/16/2019	01/16/2019	AW	CENTURY LINK	\$121.57	O
12309	01/16/2019	01/16/2019	AW	NAPA AUTO PARTS	\$53.99	O
12310	01/16/2019	01/16/2019	AW	AIRGAS USA LLC	\$72.54	O
12311	01/16/2019	01/16/2019	AW	MARY WILKIE	\$475.96	O
12312	01/16/2019	01/16/2019	AW	FRED JONES	\$600.00	O
12313	01/16/2019	01/16/2019	PR	DAVID L CRISENBERY	\$827.82	O
12314	01/16/2019	01/16/2019	PR	MARK D DAWSON	\$827.82	O
12315	01/16/2019	01/16/2019	PR	DARRELL L MCKINNEY	\$766.08	O
12316	01/16/2019	01/16/2019	PR	MARY A. WILKIE	\$503.10	O
12317	01/31/2019	01/31/2019	PR	TODD FAIRCHILD	\$658.88	V
12317	01/31/2019	01/31/2019	PR	TODD FAIRCHILD	-\$658.88	V
12318	01/31/2019	01/31/2019	PR	DONALD R FUGATE	\$722.17	V
12318	01/31/2019	01/31/2019	PR	DONALD R FUGATE	-\$722.17	V
12319	01/31/2019	01/31/2019	PR	TODD FAIRCHILD	\$658.88	O
12320	01/31/2019	01/31/2019	PR	DONALD R FUGATE	\$722.17	O
12321	02/05/2019	02/05/2019	AW	CHESTER TOWNSHIP	\$730.00	O
12322	02/05/2019	02/05/2019	AW	VOGELPHOL FIRE EQUIPMENT	\$672.50	V
12322	02/05/2019	02/05/2019	AW	VOGELPHOL FIRE EQUIPMENT	-\$672.50	V
12323	02/05/2019	02/05/2019	AW	THE FIRE STORE	\$286.14	O
12324	02/05/2019	02/05/2019	AW	WARREN COUNTY TELECOMM DEPT	\$30.00	O
12325	02/05/2019	02/05/2019	AW	24-7 EMS	\$698.00	O
12326	02/05/2019	02/05/2019	AW	IRONWILL ENTERPRISES	\$2,353.41	O
12327	02/05/2019	02/05/2019	AW	CENTURY LINK	\$149.58	O
12328	02/05/2019	02/05/2019	AW	LCNB CARD MEMBER SERVICE	\$462.00	O
12329	02/05/2019	02/05/2019	AW	SHELL GAS STATION	\$635.23	O
12330	02/05/2019	02/05/2019	AW	WARREN COUNTY REGIONAL PLANNING C	\$78.24	O
12331	02/05/2019	02/05/2019	AW	FIRE SAFETY SERVICES, INC	\$270.00	O
Total Payments:					\$14,569.67	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$14,569.67	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ

Cash Summary by Fund

1/3/2019 to 2/5/2019

Fund #	Fund Name	Fund Balance 1/3/2019	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue		Expenditures (including transfers and advances out)	Transfers Out	Advances Out	Fund Balance 2/5/2019	Non-Pooled Balance	Pooled Balance
							Fund & Adjustments	Revenue						
1000	General	\$188,181.30	\$0.00	\$9.21	\$0.00	\$0.00	\$188,190.51	\$3,497.75	\$0.00	\$0.00	\$184,692.76	\$0.00	\$184,692.76	
2011	Motor Vehicle License Tax	\$23,492.07	\$0.00	\$0.00	\$0.00	\$0.00	\$23,492.07	\$0.00	\$0.00	\$0.00	\$23,492.07	\$0.00	\$23,492.07	
2021	Gasoline Tax	\$336,475.19	\$0.00	\$7,174.18	\$0.00	\$0.00	\$343,649.37	\$26.00	\$0.00	\$0.00	\$343,623.37	\$0.00	\$343,623.37	
2031	Road and Bridge	\$258,790.59	\$0.00	\$2.51	\$0.00	\$0.00	\$258,793.10	\$3,532.49	\$0.00	\$0.00	\$255,260.61	\$0.00	\$255,260.61	
2111	Fire District	\$143,155.30	\$0.00	\$780.28	\$0.00	\$0.00	\$143,935.58	\$5,489.60	\$0.00	\$0.00	\$138,445.98	\$0.00	\$138,445.98	
2231	Permissive Motor Vehicle License Tax	\$67,454.64	\$0.00	\$0.00	\$0.00	\$0.00	\$67,454.64	\$0.00	\$0.00	\$0.00	\$67,454.64	\$0.00	\$67,454.64	
2281	Ambulance And Emergency Medical	\$56,026.83	\$0.00	\$1,544.35	\$0.00	\$0.00	\$57,571.18	\$2,023.83	\$0.00	\$0.00	\$55,547.35	\$0.00	\$55,547.35	
4951	Cemetery Bequest	\$2,143.66	\$0.00	\$3.78	\$0.00	\$0.00	\$2,147.44	\$0.00	\$0.00	\$0.00	\$2,147.44	\$0.00	\$2,147.44	
Report Total		\$1,076,719.58	\$0.00	\$9,514.31	\$0.00	\$0.00	\$1,085,233.89	\$14,569.67	\$0.00	\$0.00	\$1,070,664.22	\$0.00	\$1,070,664.22	