

MASSIE TOWNSHIP BOARD OF TRUSTEES
Minutes of the Regular Meeting of
November 6, 2019

The Massie Township Board of Trustees met for regular session at the Massie Township Government Center, 10 N. Harveysburg Road, Harveysburg, Ohio 45032. The meeting was called to order at 6:30 PM by President Dave Crisenbery. Present were: Vice-President Mark Dawson, Trustee Darrell McKinney and Mary Wilkie, Fiscal Officer.

Crisenbery led the Pledge of Allegiance.

The Trustees reviewed the minutes of the Board of Trustees Regular Meeting on October 1, 2019. Crisenbery made a motion to approve the minutes. Crisenbery seconded the motion. Vote: Crisenbery-Yea, Dawson-Yea, McKinney-Yea. Motion passed.

Visitors:

Mark Tipton of Main Street asked if it is possible to get LED stop signs at Oregonia Road, Maple Road, and Harveysburg Road at their intersections with State Route 73. The Trustees stated that ODOT is the contact for the change in signage. Crisenbery will also get the statistic information from the Fire Chief about recent accidents to assist in the request.

Road Department- Todd Fairchild was present:

The road truck is back in service. Ironwill made a list of issues that will need to be addressed. The rust underneath is causing problems. The truck was not undercoated and the road barn's floor was not concreted and was just gravel for a few years. Rob Camp said that there is a product NH oil that can be sprayed on as undercoating that should help deter further rusting. The cost estimate is approximately \$250 and it can be reapplied every year.

Todd said that we need to order salt. There is a PO open for Aaron Jones for the delivery. Wilkie will open an additional PO for \$3000 for the purpose of salt from the Warren County Engineer.

The bill for the seal coating was presented by Wilkie. The request for the bid for seal coating of Furnas Ogelsby was given to the Warren County Engineer's office for the County bid program. The Trustees were not notified of the award and were not notified of the work from the vendor before the work was done. The normal procedure is for the vendor to request a PO from the Fiscal Officer and also to notify the Road Superintendant when the road work will be done.

R11-06-2019-01: After discussion, Crisenbery made a motion, seconded by McKinney to increase appropriations in the Gasoline Tax Fund, Contracted Services, 2021-330-360-0000 an additional \$30,000 from the unappropriated balance in the Gasoline Tax Fund for the purpose of seal coating and striping Furnas Ogelsby. Vote: Crisenbery-Yea, Dawson-Abstain, McKinney-Yea. Motion passed.

Zoning:

No reports for tonight's meeting. There is still an opening in the Zoning Board of Appeals but Paul Gordon has been sick.

Massie Township Volunteer Fire Department-Chief Don Fugate reported:

The Chief reviewed the run statistics for last month runs year to date. Last year we had 282 runs for the entire year and we already have had 330 year to date.

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Richard Coy has been promoted to Lieutenant. He has 20 years of experience.

The Chief requested an executive session to discuss the termination of member John Snelling. He has not been in the Station since June and he has had several write-ups.

The Chief would like to discuss changing the annual honorarium reimbursement to a quarterly fuel reimbursement. Only members doing the required volunteer shifts would qualify. Several members come from many miles away for in-house duty and this would help with their fuel expenses. This will be discussed at the next Regular Trustees meeting.

FEMA has rejected our application. The new round starts in December and we would like to reapply.

We were awarded \$19,000 from the LOEB Grant.

John Thomas Rueve donated \$100 to the Department.

Rescue 28 needs \$5000 in repairs.

Brush 28 was serviced. The bill is in tonight's list at \$379.63.

The Chief inquired about disposing of the electronic items that did not sell on GovDeals. Dawson instructed him to advertise it again on Govdeals and then if it doesn't sell the second time, then we can dispose of the items.

The Chief stated that the Fire Department Association is reorganizing. An accountant is looking at all of the records.

Congressman Steve Chabot is going to be at the Firehouse this Friday at 2:00 PM. He will be touring the area including the Historic First Black School and Caesar's Creek Marina.

The Loeb grant money is to purchase a fill station. The cost is approximately \$30,000. Wilkie stated the Loeb Grant monies are supposed to be spent their fiscal year.

Trustees-Old Business:

McKinney had a meeting with Mayor Verga, Don Fugate and the Village Solicitor. They talked about a two-step process. The first one is to deal with the State Rt. 73 property. The arrangement is to take the whole properties together and the tax revenue will be split 50/50 with the Village and Township. The property will fall under the Village's Zoning Code and will be a Type I annexation. Warren County Assistant Prosecutor Bruce McGary will write up the proposed contract.

Fugate has an estimate of \$6200 to replace all of the lighting, inside and outside of the Township buildings with LED lights. We have not heard from the electrician Justin Lamb and the Board discussed getting replacement lights for the outside of the building from Sam's Club and doing the work in house. McKinney will check in to the lighting.

McKinney has a quote for a scrolling programmable outside sign 36" x 69" for \$2400. It was stated that the sign can be place at an angle and only will need signage on one side He will try to get some more quotes.

Trustees-New Business:

Crisenbery stated that the tornado siren pole by the Township is leaning. The estimate should be less than \$1000. He will call Clayton Werden to see about fixing the problem with maybe a cable.

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Correspondence and Announcements:

A request to put senior help link for residents for Massie Township on our website was received. The entity looks like it is a private business so the Trustees cannot advertise for them; Several of the Fire Department members were present at the recent election here at the Township Building to offer residents to get their vitals. Many residents took advantage of the opportunity and this also gave the members good practice with their skills.

At this time, Crisenbery made a motion to go into Executive Session at 7:35 PM to discuss discipline of an employee. McKinney seconded the motion. Vote: Crisenbery-Yea, McKinney-Yea, Dawson-Yea. Motion passed.

At 7:40 PM, Crisenbery made a motion to return to Open Session. McKinney seconded the motion. Vote: Crisenbery-Yea, Dawson-Yea, McKinney-Yea. Motion passed.

Dawson stated that he got a call from the Warren County Telecom that they have a couple old radios and base unit that they can donate to Massie Township if we are interested. The only cost would be the installation fees which should be approximately \$200 each. The Board, Chief Fugate, and Todd Fairchild all agreed it would be a good idea for the road truck and the tractor to have radios to be able to talk together with the Fire Department. They will contact Chief Fugate about installing two radios and one base.

Wilkie stated if we still want to get insulation and heat in the back road building, we need to get some bids for next year's budget.

Fiscal Officer Reports

Crisenbery made a motion, seconded by Dawson to approve the warrants. Vote: Crisenbery-Yea, Dawson-Yea McKinney-Yea. Motion passed.

Crisenbery made a motion, seconded by McKinney to approve the financial report. Vote: Crisenbery-Yea, Dawson-Yea, McKinney-Yea. Motion passed.

Wilkie stated that if we go back to the BP credit card, we can save some monies through our tax exemption. It was a problem in the past to get receipts, but Chief Fugate will make sure the members will turn in receipts to Wilkie for the purchases. The Board agreed to check into a BP credit card for the Township.

Wilkie also mentioned we had looked at Chase for a credit card option earlier in the year when we were having issues with LCNB Cardmember Services credit card. She will like to look into that option again as they offer some cash back rewards to the Township that LCNB does not offer.

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As there was no other business to come before the Trustees at this time, a motion was made by Crisenbery to adjourn the meeting at 7:50 PM. Dawson seconded the motion. Vote: Crisenbery-Yea, Dawson-Yea, McKinney-Yea. Motion passed.

ATTEST:

Mary Wilkie, Fiscal Officer

TRUSTEES:

Payment Listing

10/2/2019 to 11/6/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
63-2019	10/16/2019	10/16/2019	EW	OPERS	\$1,234.87	O
65-2019	10/30/2019	10/30/2019	CH	OHIO TREASURER OF STATE	\$0.52	O
66-2019	10/30/2019	10/30/2019	CH	Ohio Department of Job & Family Services	\$51.77	O
67-2019	11/04/2019	11/04/2019	EW	OPERS	\$1,234.87	O
68-2019	11/04/2019	11/04/2019	EW	OHIO TREASURER OF STATE	\$273.40	O
69-2019	11/04/2019	11/04/2019	EW	US TREASURY	\$1,656.35	O
12526	10/02/2019	10/01/2019	AW	AARON JONES TRUCKING, LTD	\$244.04	O
12527	10/16/2019	10/16/2019	PR	DAVID L CRISENBERY	\$827.82	O
12528	10/16/2019	10/16/2019	PR	MARK D DAWSON	\$827.82	O
12529	10/16/2019	10/16/2019	PR	DARRELL L MCKINNEY	\$766.08	O
12530	10/16/2019	10/16/2019	PR	MARY A. WILKIE	\$0.00	O
12531	10/16/2019	10/16/2019	AW	WARREN COUNTY WATER AND SEWER	\$60.60	O
12532	10/16/2019	10/16/2019	AW	JOHN R JURGENSON	\$146,989.48	O
12533	10/16/2019	10/16/2019	AW	TREASURER, STATE OF OHIO	\$150.00	O
12534	10/16/2019	10/16/2019	AW	AIRGAS USA LLC	\$18.96	O
12535	10/16/2019	10/16/2019	AW	DAYTON POWER & LIGHT	\$408.99	O
12536	10/16/2019	10/16/2019	AW	CHESTER TOWNSHIP	\$2,555.00	O
12537	10/16/2019	10/16/2019	AW	CENTURY LINK	\$192.49	O
12538	10/16/2019	10/16/2019	AW	WARREN COUNTY TELECOMM DEPT	\$360.00	O
12539	10/16/2019	10/16/2019	AW	SHELL GAS STATION	\$750.02	O
12540	10/16/2019	10/16/2019	AW	AFFORDABLE LAWN	\$380.00	O
12541	10/16/2019	10/16/2019	AW	BINARY/ORGANIC	\$20.00	O
12542	10/31/2019	10/30/2019	PR	TODD FAIRCHILD	\$658.88	V
12542	10/31/2019	10/30/2019	PR	TODD FAIRCHILD	-\$658.88	V
12543	10/31/2019	10/30/2019	PR	DONALD R FUGATE	\$722.17	V
12543	10/31/2019	10/30/2019	PR	DONALD R FUGATE	-\$722.17	V
12544	10/31/2019	10/30/2019	PR	TODD FAIRCHILD	\$658.88	O
12545	10/31/2019	10/30/2019	PR	DONALD R FUGATE	\$722.17	O
12546	11/06/2019	11/06/2019	AW	IRONWILL ENTERPRISES	\$379.63	O
12547	11/06/2019	11/06/2019	AW	IRONWILL ENTERPRISES	\$1,279.82	O
12548	11/06/2019	11/06/2019	AW	WITMER PUBLIC SAFETY GROUP	\$53.98	O
12549	11/06/2019	11/06/2019	AW	MEDICOUNT MANAGEMENT INC	\$4.88	O
12550	11/06/2019	11/06/2019	AW	POSTMASTER	\$55.00	O
12551	11/06/2019	11/06/2019	AW	WARREN COUNTY TOWNSHIP ASSOCIATI	\$75.00	O
12552	11/06/2019	11/06/2019	AW	CENTURY LINK	\$194.24	O
12553	11/06/2019	11/06/2019	AW	SHELL GAS STATION	\$999.79	O
Total Payments:					\$163,426.47	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$163,426.47	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Payment Listing

10/2/2019 to 11/6/2019

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Line	Amount	Description	Account	Balance
1	100.00
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MASSIE TOWNSHIP, WARREN COUNTY
11/6/2019 5:59:27 PM
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Cash Summary by Fund
10/2/2019 to 11/6/2019

Fund #	Fund Name	Fund Balance 10/2/2019	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 11/6/2019	Non-Pooled Balance	Pooled Balance
1000	General	\$220,755.51	\$0.00	\$3,161.69	\$0.00	\$0.00	\$223,917.20	\$3,721.59	\$0.00	\$0.00	\$220,195.61	\$0.00	\$220,195.61
2011	Motor Vehicle License Tax	\$25,453.73	\$0.00	\$323.63	\$0.00	\$0.00	\$25,777.36	-\$331.10	\$0.00	\$0.00	\$26,108.46	\$0.00	\$26,108.46
2021	Gasoline Tax	\$405,378.60	\$0.00	\$13,275.82	\$0.00	\$0.00	\$418,654.42	\$51,477.10	\$0.00	\$0.00	\$367,177.32	\$0.00	\$367,177.32
2031	Road and Bridge	\$272,683.16	\$0.00	\$2,528.96	\$0.00	\$0.00	\$275,212.12	\$101,562.20	\$0.00	\$0.00	\$173,649.92	\$0.00	\$173,649.92
2111	Fire District	\$196,452.60	\$0.00	\$24,387.23	\$0.00	\$0.00	\$220,839.83	\$5,752.59	\$0.00	\$0.00	\$215,087.24	\$0.00	\$215,087.24
2231	Permissive Motor Vehicle License Tax	\$74,788.28	\$0.00	\$913.60	\$0.00	\$0.00	\$75,701.88	\$0.00	\$0.00	\$0.00	\$75,701.88	\$0.00	\$75,701.88
2281	Ambulance And Emergency Medical	\$49,615.76	\$0.00	\$0.00	\$0.00	\$0.00	\$49,615.76	\$591.89	\$0.00	\$0.00	\$49,033.87	\$0.00	\$49,033.87
4851	Cemetery Bequest	\$2,193.43	\$0.00	\$0.00	\$0.00	\$0.00	\$2,193.43	\$0.00	\$0.00	\$0.00	\$2,193.43	\$0.00	\$2,193.43
Report Total		\$1,247,321.07	\$0.00	\$44,590.93	\$0.00	\$0.00	\$1,291,912.00	\$162,764.27	\$0.00	\$0.00	\$1,129,147.73	\$0.00	\$1,129,147.73

